

HYUNDAI GLOVIS

Open Position: Junior Public Relations/General Affairs Staff

Glovis Europe GmbH operates as the European subsidiary of the South Korean group Hyundai GLOVIS and is a growth-oriented service provider in the field of supply chain management with a focus on automotive logistics. Since our foundation around 15 years ago, we have been able to establish ourselves as one of the leading companies in the logistical top class, the logistics of finished vehicles, and have always placed great emphasis on continuous and sustainable growth.

We are looking for a dedicated team member in our EHQ HR Team as Junior Public Relations/General Affairs Staff as soon as possible.

Your Tasks

- PR (website reorganization, social contribution activity planning, company PR materials production, etc.)
- Expat Support (interpretation/translation, expense handling, visa service support, etc.)
- General Affairs (management of general household appliances, office supplies, electronic products, etc. within the area)
- HR general operation

Your Profile

- Completed university studies in a relevant field (preferred Korean Studies or similar)
- Excellent German, English and Korean skills
- MS Office Skills with a focus on PPT& Excel
- Intercultural skills as well as an open and welcoming character
- Interested in creating interesting promotion materials and an engaging company website layout

We Offer

- Interesting and challenging work opportunity in a rapidly growing company
- International and multicultural work environment with wide connection all over the world
- Recently remodeled office building with state-of-the-art working conditions
- High-performance remuneration with various company benefits (meal allowance, breakfast, lunch snack, occupational pension, etc.)

If you are looking for a chance to apply your knowledge and implement your ideas, while being recognized for your unique contributions, we would love to get to know you and show you why a career at GLOVIS Europe GmbH can be a great opportunity for you.

Please send us your CV and cover letter including your earliest possible start date and salary expectation to hr@glovis.eu .

We are looking forward to getting to know you.