

Project management and third-party funding services

- ▶ provision of project management capacities for EU projects: budgetary planning assistance during the application stage and financial processing aid for ongoing research projects
- ▶ financial processing guidance for complex collaborative research projects
- ▶ administration of third-party reportings / Fact Science applications
- ▶ management of project accounts
- ▶ filing of funding requests with the respective third party / parties
- ▶ confirmation of intermittent and finalised budget appropriation
- ▶ administration and distribution of overheads and programme allowances for indirect project costs
- ▶ support on financial audits



For researchers of Goethe University

RESEARCH SUPPORT

CONTACT INFORMATION

Project management

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Third-party funding service faculties 01–15

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Third-party funding service faculty 16

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Central administration unit for questions on funding applications, third-party funded research projects, academic career development and science transfer



Research Support

OUR SERVICE PORTFOLIO

Research Support is the central administration unit for third party research projects and all administrative services concerning projects throughout their life cycle. Moreover, the Research Support strategically advises the executive board and researchers on research development, furthering of academic careers and scientific transfer.

Research funding and academic career development

We provide information on third-party funding for researchers of all faculties and career levels, assist them in their search for suitable funding, and supervise them during the preparation of the application. Special focus lies on the supervision of collaborative projects and the support of early career researchers. Furthermore, we accompany research committees, manage the national funding contracts for faculties 01-15, and are in charge of the EU contract management for all faculties.

Science transfer and contract management

The unit for science transfer encompasses the transfer into technology as well as into society and politics (Institute for Economics, Labour and Culture, and Science-Policy fellowship programme). In addition, the unit is responsible for contract examination, research contract management and grants benefitting the medical faculty.

Third-party funding services and project management

This division supports the processing of collaborative projects alongside the acquisition of national and international funding options. The third-party services for faculties 01-15 and faculty 16 manage the incoming funds of affiliated parties. The unit authorises the opening of project accounts, the paying out of funds, the closure of accounts and yields assistance for any reportings on the expenditure of funds.

Research funding and academic career development

- ▶ orientation, general information and advice on national, European and international grants (events, newsletters, individual research)
- ▶ joint research: support on the path from the idea and project outlines to the main proposal or possible on-site evaluations
- ▶ consultancy and administrative support during the application phase (including questions about eligibility, budgetary planning, and electronic submission systems)
- ▶ national contract management (faculties 01-15) and negotiation of EU and international grant agreements (faculties 01-16)
- ▶ planning and implementation of research strategies and career development, such as fine-tuning of the research profile, PhD frameworks, tenure-track programmes, and committee management
- ▶ coordination of the university's nomination processes for high-profile prizes and mandates

CONTACT INFORMATION

Overarching research concerns and academic career development

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National research funding

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European and international research funding

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Science transfer and contract management

Technology transfer

- ▶ demand-centred development of transfer processes, information on transfer topics, and processing of transactions
- ▶ central office for Innovectis, researchers, and administrative units of the university
- ▶ third-party projects and project supervision for WIPANO funding of Goethe University

Legal contract management (only faculty 16)

- ▶ recommendations on contract layout for research projects
- ▶ contract revision, negotiation and release
- ▶ acquisition of legally binding signatures

Transfer into politics and society

Science-policy-fellowship programme

- ▶ fostering the dialogue between scientists, policy-making professionals and journalists
- ▶ fellowship programme with participants from ministries, EU institutions, international organisations, media and NGOs
- ▶ contact to fellows

Institute for Economics, Labour and Culture

- ▶ academic consultancy, ongoing support, and evaluation in applied research
- ▶ policy advisory work, support for cooperations, management, and organisations
- ▶ optimisation for regional labour markets as well as modernisation qualification processes

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